



Patient Record of Disclosures

In General, the HIPAA privacy rule gives individuals the right to request a restriction for uses and disclosures of their protected health information (PHI). The individual is also provided the right to request confidential communication or that a communication of PHI is made by alternative means, such as sending correspondence to the individual's office instead of the individual's home.

The Privacy Rule generally requires healthcare providers to take reasonable steps to limit the use or disclosure of and request for PHI to the minimum necessary to accomplish the intended use. These provisions do not apply to uses or disclosure made pursuant to an authorization requested by the individual.

Healthcare entities must keep records of PHI disclosures. Information provided below, if completed properly, will constitute an adequate record.

Authorization to Release Protected Health Information

Patient Name: _____ DOB: _____ Date: _____

_____ **I authorize my medical providers to discuss** my medical care, health history, diagnosis and treatment options with the following authorized person(s):

Name: _____ DOB: _____ Phone Number: _____

Name: _____ DOB: _____ Phone Number: _____

Patient/Guardian's Signature: _____ Date: _____

_____ **I do not authorize** my medical care, health history, diagnosis or treatment options to be released or discussed with the following persons(s):

Name: _____ DOB: _____ Phone Number: _____

Name: _____ DOB: _____ Phone Number: _____

Patient/Guardian's Signature: _____ Date: _____

****We will not respond to Medical questions/information postings on Social Media (Facebook or Twitter). Please contact the office for any questions or issues that you may have. Any text or e-mails to our personal phones are not guaranteed to be secure format. If you contact an employee via their personal phone, you will be asked to contact the office.*

Copies of the Health Insurance Portability and Accountability Act (HIPAA) and our policy on Controlled Drugs are available at the front desk for you to review at any time. If you have any questions, please let the front desk know.